

SIMONSTONE PARISH COUNCIL

www.simonstone-pc.gov.uk

Members of Simonstone Parish Council are summoned to attend a meeting of the Parish Council on Thursday 6 February 2025 at St. Peters School Church Hall, Simonstone commencing at 7.00pm.

Members of the public are welcome to attend.

Agenda

- 1. To receive apologies for absence.**
- 2. To approve minutes of the Council meeting held on 14 November 2024.**
- 3. Declarations of disclosable pecuniary and other registrable and non-registrable interests.**

Members are reminded of their responsibility to declare any disclosable pecuniary, and other registrable and non-registrable interest in respect of matters contained in the agenda.

4. Public participation.

This 15-minute session (time limit of 5 minutes per item/per person) provides members of the public an opportunity to indicate interests in an agenda item and put questions to the Parish Council. Such questions may be answered after the meeting or become an agenda item at a future Parish Council meeting.

ITEMS for DECISION/DISCUSSION:

5. Finance Report.

Report of the Clerk (enclosed) to approve the:

- Accounts to date.
- Schedule of Payments as set out in the Report.
- Reconciliation of Receipts and Payments as shown in the Report.

ITEMS for INFORMATION:

6. Public Rights of Way – Access to a footpath on Whins Lane, Simonstone.

Report of the Clerk (enclosed) updating members on access to a local footpath.

7. VE Day 2025 – Planned Activities.

Report of the Clerk (enclosed) for members to consider activities for VE Day 2025 commemorations.

8. ‘School Field’ Footpath.

Report of the Clerk (enclosed), updating members on a matter raised by parishioners.

9. Little Green Bus – Grant Request.

Report of the Clerk (enclosed) to update members on the status of Little Green Bus.

10. Update on Actions from recent meetings.

Report of the Clerk (enclosed) to update members on actions from recent Council meetings.

11. Planning Report.

Report of the Clerk (enclosed) for members to consider planning matters since the previous meeting.

12. Crime Figures.

Report of the Clerk (enclosed) to update members on the latest crime figures for the area.

13. Councillor Reports.

Reports from Councillors (enclosed).

14. Spring Newsletter.

Update from Cllr. Hampson

15. Consideration of matters not on the agenda.

An opportunity for the Clerk and members to provide updates, raise matters and suggest items for future meetings.

16. Parish Plan.

Update from members.

17. Frequency of Future Meetings.

For members to consider the frequency of future meetings.

Note: The Annual Meeting of the Parish Council and Annual Parish Meeting will take place on 8 May 2025.

Mike Hill

Clerk and Responsible Financial Officer to Simonstone Parish Council.



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the Council's website

Agenda Item 2

SIMONSTONE PARISH COUNCIL

www.simonstone-pc.gov.uk

Parish Council Meeting – Draft Minutes

Date:	14 November 2024		
Place:	St. Peters School Church Hall, Simonstone		
Present:	Councillors: D. Peat (Chair), S. Finn, J. Hampson, R. McKelvey, G. Norse, C. Pollard, A. Duckworth and M. Vaughton.		
In attendance:	Clerk to the Council (Mike Hill) and several members of the public.		
Meeting started:	19:00	Meeting closed:	20:30

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1. APOLOGIES FOR ABSENCE.

Apologies were accepted from Borough Cllrs. Peplow and McCrum.

2. APPROVE THE MINUTES OF THE COUNCIL MEETINGS HELD ON 3 OCTOBER 2024.

The minutes were approved and signed by the Chair.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

4. PUBLIC PARTICIPATION.

Several members of the public were present at the meeting:

- Two participants wished to discuss Agenda Item 12 (School Field Footpath) which the Chair brought forward for discussion.
- Dr Barker presented a festive crib which he had made for the Council and explained it had multiple uses and not just for displaying a Christmas nativity.

RESOLVED THAT COUNCIL:

- Thanked Dr Barker for providing the Council with such an excellent amenity.
- Agree to make a payment of £100 towards the costs incurred by Dr Barker.
- Agree (in way of thanks) to make a £100 donation to an organisation proposed by Dr Barker.
- Agree that the structure should be powder coated.

5. FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date, Reconciliation of Receipts and Payments and the Schedule of Payments.

RESOLVED THAT COUNCIL:

- Approve the accounts to date.
- Approve the Reconciliation of Receipts and Payments as set out in the Report and Table b below.
- Approve Schedule of Payments as set out in the Table a below:

Table A**Schedule of Payments to be considered for approval.**

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Ref.
1	S01950166	Festive Lights	String and Cluster lights, brackets and cables	1,834.16	305.69	1,528.47	Paid	Amenity Exp.
2		Lenghtsman Scheme	Contribution to 2024/25	700.00	0.00	700.00	Due	Amenity Exp.
3	3940	Barrie Tyrer	Termination of siminstone.org.uk	135.20	0.00	135.20	Paid	Admin. Exp.
4	PCJ07	Royal British Legion	Wreaths x 2	100.00	20.00	80.00	Paid	Sundry Exp.
5	5968337	Holyart	Nativity Set	124.45	20.74	103.71	Paid	Amenity Exp.
Totals:				2,893.81	346.43	2547.38		

Note: Approval is not usually sought for people of organisations where the Parish Council has a contractual relationship or has already been agreed by Council.

Summary of Receipts and Payments**Table B**

	£
Balance carried forward at 1st April 2024:	9,286.46
Add total receipts to date:	9,513
Less total payments to date:	(8,247)
Balance:	10,552.61

Unity Trust Bank Balance as at 11/11/24: **£ 10,552.61**

*If these two figures
are different an
explanation is
required.*

The Switch from Barclays Bank to Unity Trust Bank took place on 16 August 2024.
 Amount transferred = £15,086.93
 Switch Authorised by:
 - David Peat
 - Clifton Pollard
 - Stephen Finn

6. BUDGET CONSIDERATIONS

The Clerk submitted a report asking members to review the Council's budget for 2025-26 as a precursor to agreeing the 2025-26 Council precept.

Members were reminded that parish councils irrespective of their size, have a statutory duty to prepare an annual budget and that it is not lawful to set a precept unless a budget has been prepared and approved. Members were also reminded that the Council's precept had not been increased for some considerable time.

RESOLVED THAT COUNCIL:

- a. Note the contents of the Report and Appendix 1 to the Report.
- b. Approve the budget and the services the Council intends to deliver in 2025-26 as set out in Appendix 1 to the Report
- c. Agree to set a precept of £9,000 for 2025-26, based on the service and expenditure agreed in b. above.
- d. Agree to set a General Reserve for 2025/26 of no more than £8,000.

7. BANKING CONSIDERATIONS.

The Clerk submitted a report asking members to consider transferring funds from the current Barclays Business Premium Account to a Unity Trust savings account.

Members were reminded that they have two main deposit accounts, one is held with Unity Trust Bank, which is used on a day-to-day basis to receive, transfer and pay money out. The other account is held with Barclays Bank and is used for the Council's General Reserves. The Barclays account currently has funds of £9,065, is relatively dormant and accrues little interest.

RESOLVED THAT COUNCIL:

- a. Agree to transfer funds from the current Barclays Business Premium Account to a Unity Trust Savings Account.
- b. Authorise the Clerk to make the necessary arrangements.

8. BYPASS BID.

The Clerk submitted a Report requesting members to consider a document which was attached as Appendix 1 of the Report.

The document, (Appendix 1), was an Addendum to the '*Proposed Bypass Road for Read and Simonstone*' and considered the impact of the UK's Government housing Growth on traffic in the Ribble Valley, and as a consequence, the impact of additional traffic volumes on the A671 Whalley Road, through the villages of Read and Simonstone.

RESOLVED THAT COUNCIL:

Note Appendix 1 to the Report.

9. VE DAY 2025 – PLANNED ACTIVITIES.

The Clerk submitted a Report requesting members to consider the activities the Parish Council may want to undertake for VE Day 2025. Members were reminded that VE Day in 2025 marks the 80th anniversary of the end of the Second World War.

RESOLVED THAT COUNCIL:

- a. Agree to consider possible events at future Council meetings.
- b. Approve a budget of £500 for Remembrance events.

10. PROW – ACCESS TO A FOOTPATH ON WHINS LANE, SIMONSTONE

The Clerk submitted a Report asking members to consider installing a gateway on the footpath to the north of the property on Whins Lane, Simonstone.

The Report noted that the Council had tried to contact who it considers to be the landowner with no success.

RESOLVED THAT COUNCIL:

- a. Agree to write to who it considers to be the landowner, seeking permission for the Parish Council to restore access to the footpath by installing a gateway at no cost to themselves.
- b. Agree, that if the landowner is unable to permit the gateway installation, the Council will arrange to restore unhindered access to the footpath.

11. FESTIVE PREPARATIONS

Cllr. Vaughton updated members on the preparations for Christmas.

RESOLVED THAT COUNCIL:

Note the update and thanked all those involved in the festive preparations.

12. SCHOOL FIELD 'FOOTPATH'

The Clerk submitted a Report asking members to consider an issue that had been raised by a parishioner (see also Agenda Item 4 - Public Participation).

The Report noted that the Parish Council had recently received an email from a parishioner requesting members consider installing a pathway down the field behind the school. The parishioner noted that there were numerous benefits, in installing such a path.

RESOLVED THAT COUNCIL:

Agree to discuss the matter at future Council meetings.

13. UPDATE ON ACTIONS FROM RECENT MEETINGS.

The Clerk presented a report updating members on actions from recent meetings.

RESOLVED THAT COUNCIL:

Note the report.

14. PLANNING REPORT.

The clerk submitted a report on the relevant planning applications that had been submitted since the last Council meeting. Members were reminded that weekly planning applications and decided lists of planning applications are available to view on the RVBC website by using the link below:

https://www.ribbonvalley.gov.uk/weekly_lists

RESOLVED THAT COUNCIL:

Note the report.

15. COUNCILLOR REPORTS.

Parish Councillor Duckworth and Borough Councillor Peplow submitted reports for consideration by the Council.

RESOLVED THAT COUNCIL:

Thanked Cllr. Duckworth and Cllr. Peplow for their informative reports.

16. NEWSLETTER.

Councillor Hampson updated members on the latest version the Parish Newsletter.

RESOLVED THAT COUNCIL:

Request Cllr. Hampson to prepare a Spring version of the Parish Newsletter.

17. CONSIDERATION OF MATTERS NOT ON THE AGENDA.

No further matters were considered.

Future Meetings:

- 2025 – 9 January, 6 February and 6 March.

Draft

Agenda Item 5

For Decision

Simonstone Parish Council

Meeting Date: 06/02/2025

Title: **Finance Report**

Submitted by: Clerk and Responsible Financial Officer

Purpose of the report:

To update members of the Council's financial position and to seek approval of the accounts to date and agree any payments to be made.

Recommendations:

1. Approve the Report and specifically the:
 - a. Schedule of Payments.
 - b. Reconciliation of Receipts and Payments.

Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Ref.
1		Dr John Barker	Contribution to crib expenses	100.00	0.00	100.00	Paid	Amenity Exp.
2	MV058B	Cllr. Vaughton	Light connectors	54.34	9.06	45.28	Paid	Amenity Exp.
3	MV022B	Cllr. Vaughton	Extention lead	11.19	9.32	1.87	Paid	Amenity Exp.
4		Martholme Greenway	Donation (Dr John Barker)	100.00	0.00	100.00	Paid	Sundry
5	BK367009	Cllr. Peat (Higher Trapp)	Pensioners Lunch - Deposit 1	192.00	0.00	192.00	Paid	Sundry
6	9137	RVBC	Wheel bin emptying	530.41	88.40	442.01	Paid	Amenity Exp.
7	190461	Cllr. Norse	School Gift - stampers	20.97	3.49	17.48	Paid	Sundry
8	190484	Cllr. Norse	School Gift - wooden decorations	47.97	7.99	39.98	Paid	Sundry
9	1637138	Cllr. Norse	School Gift - felt pens	79.92	13.32	66.60	Paid	Sundry
10	1344	CKW Electrical Ltd	Install Cable protector	167.87	0.00	167.87	Paid	Sundry
11	1345	CKW Electrical Ltd	Electrical condition report	180.00	0.00	180.00	Paid	Sundry
12	BK367009	Cllr. Peat (Higher Trapp)	Pensioners Lunch - Deposit 2	66.00	0.00	66.00	Paid	Sundry
13		Cllr. Peat	Raffle contribution to Read PC	18.00	0.00	18.00	Paid	Sundry
14	BK367009	Cllr. Vaughton	Deposit to Higher Trapp	22.00	0.00	22.00	Paid	Sundry
Totals:				1,590.67	131.58	1,459.09		

Note: Approval is not usually sought for people or organisations where the Parish Council has a contractual relationship or has already been agreed by Council.

Receipts for the period 1st April 2024 to 31st March 2025.

Bank		Income Streams					Totals
Date	Reference	Details	RVBC Precept	VAT Repay	RVBC Grants/Other	Other Grants	
08/04/2024		RVBC - Precept payment	8,400.00				8,400.00
03/07/2024	422557	LCC PROW and Bio diversity Grant				800.00	800.00
23/09/2024	054992	Concurrent Grant			313.00		313.00
09/12/2024	09373	Lunch Grant			200.00		200.00
Total:			8,400.00	0.00	513.00	800.00	9,713.00

Schedule of Payments made for the period 1st April 2024 to 31st March 2025

Dates		Administration Expenses							Amenity Expenses						
CHQ Stub	Bank Recon.	CHQ No./Ref	Details	Clerk Salary	HMRC Tax/NIC	Expenses	General Admin.	Website and IT Expenses	Other Admin.	General Maintenance	Play Areas	Other Expenses	Sundry Expenses	VAT	Total
07/03/24	02/04/24	101563	Use It				51.78								51.78
07/03/24	12/03/24	101564	LALC Civility (£30)												-
07/03/24	04/04/24	101565	RS Village Hall - February						22.00						22.00
07/03/24	04/04/24	101566	RS Village Hall - Interview - December						11.00						11.00
04/04/24	11/04/24	101567	LALC Training				35.00								35.00
04/04/24	09/04/24	101568	Clean Bus Shelter									65.00			65.00
04/04/24	09/05/24	101569	Use IT					2.08						0.42	2.50
04/04/24	08/04/24	101570	Cltr. Hampson (Paper)			8.32								1.67	9.99
09/05/24	21/05/24	101571	Under payment previous clerk	7.20											7.20
09/05/24	19/06/24	101572	Sabden PC Lengthsman 2023/24							216.00					216.00
09/05/24	19/06/24	101573	Sabden PC Lengthsman 2024/25							300.00					300.00
09/05/24	05/06/24	101574	Room hire Clerk interview St John's						15.00						15.00
09/05/24	22/05/24	101575	GDPR annual subscription						40.00						40.00
	15/05/24	101576	Zurich Insurance						267.88						267.88
	20/06/24	101577	Use it Computers					17.26							17.26
	05/06/24	101578	Contribution to Read Playground 2024								375.00				375.00
	20/06/24	101579	Use it Computers					2.08						0.42	2.50
	01/07/24	DD	Easy Websites					48.40						9.68	58.08
	17/07/24	101580	Use it Computers					2.08						0.42	2.50
10/06/24	30/09/24	101581	St. Peter's Letting May 2024 - April 2025						200.00						200.00
	17/07/24	101582	Use it Computers - Office 365					12.26							12.26
	20/06/24	101583	Fees to cover clerk duties - Lord Accountancy						250.00						250.00
	27/06/24	101584	Internal Audit - David Swift				70.00								70.00
	16/07/24	101585	Cltr. Hampson D-Day celebration										20.00		20.00
	26/07/24	101586	Ark Plastics - Bench									525.00		105.00	630.00
	23/07/24	101587	Clerk Salary - May 2024	343.20											343.20
	23/07/24	101588	Clerk Salary - June 2024	343.20											343.20
	01/08/24	DD	Easy Websites					48.40						9.68	58.08
	16/0724	101589	HMRC Cumbernauld		172										171.60

Dates			Administration Expenses							Amenity Expenses				VAT	Total
CHQ Stub	Bank Recon.	CHQ No./Ref	Details	Clerk Salary	HMRC Tax/NIC	Expenses	General Admin.	Website and IT Expenses	Other Admin.	General Maintenance	Play Areas	Other Expenses	Sundry Expenses		
	07/08/24	101590	Use it Computers					2.08						0.42	2.50
Unity	27/08/24	367009	High Trapp Deposit - Cllr. Peat										50.00		50.00
Unity	30/08/24		Clerk Salary - August 2024	343.20											343.20
DD	02/09/24		Easywebsites - Email and website hosting					48.40						9.68	58.08
Unity	02/09/24	20232406	PKF Littlejohn - AGAR for 2023 Audit				252.00								252.00
Unity	16/09/24		Cllr. Norse IKEA for D-Day										28.46		28.46
Unity	16/09/24		Clerk Salary - September 2024	343.20											343.20
Unity	16/09/24	3769	DM Payroll Services				60.00								60.00
Unity	16/09/24	2425117	LALC annual subscription						249.27						249.27
Unity	19/09/24	Use It	Invoices: 0531, 40947, 41154, 41368, 41878 and 41667					57.37						11.47	68.84
Unity	30/09/24	Unity	Service Charge (Bank)				7.04								7.04
Unity	01/10/24	DD	Easywebsites - Email and website hosting					48.40						9.68	58.08
Unity	14/10/24		Grant to Easi-Beats										100.00		100.00
Unity	14/10/24		Nativity set (paid by clerk)									103.71		20.74	124.45
Unity	15/10/24		Clerk Salary October 2024	343.00											343.00
Unity	16/10/24		HMRC Cumbernauld (three months)		429										429.00
Unity	31/10/24		Service Charge (Bank)				5.40								5.40
Unity	01/11/24	DD	Easywebsites - Email and website hosting					46.20						9.24	55.44
Unity	04/11/24		Use It Computers - Invoice 42127					2.08						0.42	2.50
Unity	04/11/24		Royal British Legion 2 x wreaths										80.00	20.00	100.00
Unity	04/11/24		Barrie Tyrer - old website termination					135.20							135.20
Unity	06/11/24		Festive Lights									1,528.47		305.69	1,834.16
Unity	12/11/24	42330	Use It Computers					16.30						3.26	19.56
Unity	12/11/24	42591	Use It Computers					2.08						0.42	2.50
Unity	12/11/24	42793	Use It Computers					16.30						3.26	19.56
Unity	15/11/24		Clerk - Salary November 2024	343.20											343.20
Unity	25/11/24		John Barker - Crib Expenses										100.00		100.00
Unity	25/11/24	MV058B	Cllr. Vaughton - Light Connectors									45.28		9.06	54.34
Unity	25/11/24	MV022B	Cllr. Vaughton - Extention Lead									9.32		1.87	11.19
Unity	25/11/24		Donation for Crib - Martholme Greenway										100.00		100.00
Unity	25/11/24		2024/25 Lenghtsman Scheme							700.00					700.00

Dates			Administration Expenses							Amenity Expenses			Sundry Expenses	VAT	Total
CHQ Stub	Bank Recon.	CHQ No./Ref	Details	Clerk Salary	HMRC Tax/NIC	Expenses	General Admin.	Website and IT Expenses	Other Admin.	General Maintenance	Play Areas	Other Expenses			
Unity	25/11/24	BK367009	Higher Trapp - Pensioners Lunch deposit 1										192.00		192.00
Unity	30/11/24		Bank Service Charge				6.00								6.00
Unity	02/12/24	RQYY&	Easywebsites - Email and website hosting					46.20						9.24	55.44
Unity	04/12/24	9137	RVBC - Wheel Bin Emptying							442.01		88.40			530.41
Unity	04/12/24	190461	Cllr. Norse School Gift 1 (Stampers)										17.48	3.49	20.97
Unity	04/12/24	190484	Cllr. Norse School Gift 2 (Wooden decorations)										39.98	7.99	47.97
Unity	04/12/24	1637138	Cllr. Norse School Gift 3 (Felt Pens)										66.60	13.32	79.92
Unity	04/12/24	1344	CKW Electrical Ltd										180.00		180.00
Unity	04/12/24	1345	CKW Electrical Ltd										167.87		167.87
Unity	16/12/24		Clerk - Salary December 2024	343.20											343.20
Unity	16/12/24	43029	Use It Computers					2.08						0.42	2.50
Unity	16/12/24	BK367009	Cllr Peat - Higher Trapp Deposit 2										66.00		66.00
Unity	16/12/24	43278	Use It Computers					16.30						3.26	19.56
Unity	31/12/24		Bank Service Charge				6.00								6.00
Unity	02/01/25		Easywebsites - Email and website hosting					46.20						9.24	55.44
Unity	16/01/25	43674	Use It Computers					16.30						3.26	19.56
Unity	16/01/25	43537	Use It Computers					2.08							2.08
Unity	16/01/25		Clerk Salary January 2025	343.20											343.20
Unity	16/01/25	8521	HMRC		686.40										686.40
Unity	16/01/25		Cllr. Peat - Payment to Read - Raffle										18.00		18.00
Unity	16/01/25		Cllr. Vaughton - Christmas Lunch										22.00		22.00
Unity	29/01/25	4011	DM Payroll Services				60.00								60.00
Unity	31/01/25		Service Charge (Bank)				6.00								6.00
TOTALS				2,752.60	1,287.00	8.32	559.22	636.13	1,055.15	1,658.01	375.00	2,365.18	1,248.39	582.72	12,527.72

Summary of Receipts and Payments

	£	
Balance carried forward at 1st April 2024:	9,286.46	
Add total receipts to date:	9,713	
Less total payments to date:	-12,527.72	
Balance:	6,471.74	<i>If these two figures are different an explanation is required.</i>
	£	
Unity Trust Bank Balance as at 01/02/25:	6,471.74	

The Switch from Barclays Bank to Unity Trust Bank took place on 16 August 2024.

Amount transferred = £15,086.93

Switch Authorised by:

- David Peat
- Clifton Pollard
- Stephen Finn

Comparisons as at 01/02/2025

	FINAL ACCOUNTS 2023/24	BUDGET 2024/25	ACCOUNTS TO DATE 2024/25
INCOME	£	£	£
RVBC Precept:	8,400	8,400	8,400
Concurrent and other grants:	0	0	1,313
HMRC VAT Refunds:	0	0	0
LCC, sundry and other grants:	0	0	0
	8,400	8,400	9,713
EXPENDITURE			
Administration Expenses:	£	£	£
Clerk's salary:	0	0	2,752.60
HMRC: Employers Tax and NIC:	0	0	1,287.00
Expenses: mileage etc.	0	0	8.32
General Administration:	0	0	559.22
Website and email hosting, software/hardware:	0	0	636.13
Other Admin:	0	0	1,055.15
	0	0	6,298.42
Amenity Expenses:	£	£	£
General maint and lengthsman.:	0	0	1,658.01
Play area and Read play area	0	0	375.00
Other Expenses	0	0	2,365.18
	0	0	4,398.19
Sundry Expenses:	£	£	£
Christmas trees, lights and bunting:	0	0	0.00
Remembrance Sunday - wreath etc:	0	0	0.00
Defibrillator costs:	0	0	0.00
Other Sundry Expenses:	0	0	1,248.39
	0	0	1,248.39
VAT on Expenses to be Reclaimed:			582.72
	£	£	£
Total Expenditure:			12,527.72
SUMMARY:	£	£	£
Income:	0	0	9,713.00
Expenditure:	0	0	-12,527.72
	0	0	-2,814.72
BALANCE:	£		£
Balance brought forward at 1 April:		2023/24 balance carried forward:	9,286
Add surplus / less deficit for the year:		2024/25 Balance to date:	(2,815)
Balance to be carried forward:		Overall Balance:	6,471.74

Cash Flow Forecast for the period 1st April 2024 to 31st March 2025

		Actual Income										Forecast		Total
INCOME	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	
1	RVBC Precept	Precept	8,400.00											8,400.00
2	RV in Bloom	RVBC Grant												0.00
3	HMRC VAT Return	VAT Repay										570.00		570.00
4	Concurrent Funding	RVBC					313.00							313.00
6	Other RVBC Grants	RVBC Grant								200.00		150.00		350.00
7	Other Income	Other												0.00
8	Other Funding	LCC				800.00								800.00
Totals:		8,400.00	0.00	0.00	800.00	0.00	313.00	0.00	0.00	200.00	0.00	720.00	0.00	10,433.00

		Actual Expenditure										Forecast		Total
EXPENDITURE	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	
20	Use-It	Admin. Exp.	51.78	2.50	19.76	14.76	2.50	68.84		44.12	22.06	21.64	22.06	292.08
21	Easy Web/web site	Admin. Exp.				58.08	58.08	58.08	190.64	55.44	55.44	55.44	55.44	644.72
22	RVBC Payments	Other Exp								530.41				530.41
23	LALC Subs. training	Sundry Exp.	35.00				249.27						125.00	409.27
24	Accountant and PKF LJ	Admin. Exp.			320.00		252.00							572.00
25	Consum/License/GDPR	Admin. Exp.	9.99	40.00										49.99
26	Clerk Salary	Staff Costs		7.20		686.40	343.20	343.20	343.20	343.20	343.20	343.20	343.20	3,439.00
27	Defrib./Bus Shelter	Sundry Exp.											120.00	120.00
28	Bank charges	Admin. Exp.					7.04	5.40	6.00	6.00	6.00	6.00	6.00	42.44
29	HMRC Income Tax	Staff Costs				171.60		429.00			686.40			1,287.00
30	Payroll services	Admin. Exp.					60.00				60.00			120.00
31	Clerk Expenses	Staff Costs										60.00		60.00
32	Amenity etc.	Amenity Exp.	65.00		375.00	630.00	28.46							1,098.46
33	Insurance	Admin. Exp.		267.88										267.88
34	Room Hire	Admin. Exp.	33.00		15.00		200.00							248.00
35	Lengthsman/Other Maint	Grnd Maint			516.00				700.00					1,216.00
36	Training/Other Subs	Sundry Exp.												0.00
37	Grants/Donations	Other Exp.						100.00	100.00					200.00
38	Remembrance/Other	Sundry Exp.				20.00			100.00					120.00
39	Christmas	Sundry Exp.					50.00	124.45	2,191.69	562.73	40.00			2,968.87
Totals:		194.77	317.58	1,245.76	1,580.84	453.78	1,266.89	1,059.93	3,675.65	1,519.84	1,212.68	486.70	671.70	13,686.12

2024/25 FORECAST	£
Forecast Income	10,433
Forecast Expenditure	13,686
Forecast Balance 2024/25	-3,253

EOY 2025 FORECAST	£
Balance at 01/02/25	6,471.74
Forecast Income - Feb. onwards	720
Forecast Spend - Feb. onwards	1,158
Balance EOY	6,033

For reference:	
Balance EOY 2023/24 = 9,286	

2024-2025 - Unity Trust Bank Statements												
DETAILS	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Balance brought forward 31 March 2023	9,286.46	17,491.69	17,174.11	15,928.35	15,147.51	14,693.73	13,739.84	12,679.91	9,004.26	7,684.42	6,471.74	
Income 2024/25:	8,400.00	0.00	0.00	800.00	0.00	313.00	0.00	0.00	200.00	0.00		
Expenditure 2024/25:	194.77	317.58	1,245.76	1,580.84	453.78	1,266.89	1,059.93	3,675.65	1,519.84	1,212.68		
Balance:	17,491.69	17,174.11	15,928.35	15,147.51	14,693.73	13,739.84	12,679.91	9,004.26	7,684.42	6,471.74		
Bank Statement Balance:	17,491.69	17,174.11	15,928.35	15,147.51	14,693.73	13,739.84	12,679.91	9,004.26	7,684.42	6,471.74		
Statement Date:	30/04/24	31/05/24	30/06/24	31/07/24	31/08/24	30/09/24	31/10/24	30/11/24	31/12/24	31/01/25	28/02/25	31/03/25

Barclays Business Premium Account

£

Balance carried forward at 31 March 2024:	9,000.56
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Expenditure April 2024 to 31 March 2025:	0.00
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Balance at 31 May 2024	9,000.56
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Balance at 31 August 2024	9,034.22
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Balance at 30 September 2024	9,068.00
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Balance at 31 October 2024	9,068.00
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Agenda Item 6

For Information/Discussion Simonstone Parish Council

Meeting Date:	6 February 2025
Title:	Public Rights of Way – Access to a footpath on Whins Lane, Simonstone – Update.
Submitted by:	Clerk and Responsible Financial Officer

1. Purpose of the report.

To update members on access to a local footpath (FP1210024) to the north of a property on Whins Lane, Simonstone.

2. Introduction.

Members will recall that at their meeting on 14 November 2024, they discussed restoring unhindered access to the footpath, if the landowner, for whatever reason was unable to permit a gateway installation.

3. Update.

The footpath still does not have unhindered access.

4. Members are recommended:

Consider the next steps for restoring unhindered access to the footpath.

Agenda Item 7

For Information/Discussion Simonstone Parish Council

Meeting Date:	6 February 2025
Title:	VE Day and VJ Day 2025 - Preparations.
Submitted by:	Clerk and Responsible Financial Officer

1. Purpose of the report.

For members to consider activities for VE Day and VJ Day 2025 commemorations.

2. Background.

VE Day in 2025 marks the 80th anniversary of the end of the Second World War, with two key dates, Thursday 8 May and Friday 15 August.

- Thursday 8 May is Victory in Europe Day (VE Day) – the day the German forces surrendered to the Allied forces.
- Friday 15 August is Victory over Japan Day (VJ Day). This is the day on which Imperial Japan surrendered, in effect bringing World War Two to an end.

3. Introduction.

Members will recall that at their meeting on 14 November 2024, they approved a budget of £500 for VE Day commemorations and agreed to consider possible events at a future meeting of the Council.

4. Members are recommended:

To setup a Working Group tasked with looking at possible activities and reporting back to the Council.

Agenda Item 8

For Information/Discussion Simonstone Parish Council

Meeting Date:	6 February 2025
Title:	'School Field' Footpath – Update.
Submitted by:	Clerk and Responsible Financial Officer

1. Purpose of the report.

To update members on a matter raised by parishioners.

2. Background.

Members will recall that the 14 November 2024 meeting was attended by members of the public asking if the path from Harewood Avenue to School Lane could be improved, pointing out that it was used extensively by the public and by schoolchildren on their way to school. Members will also recall that they agreed to discuss the matter at future Council meetings.

3. Considerations by Cllr. Duckworth.

a. Ownership:

Huntroyde Estate is the owner of the field, and the access to the south of the field is owned by a resident on School Lane.

b. Footpath Status: Does a formal, structured footpath exist?

- Consultation with residents indicates that no formal structured footpath exists.
- There is no existing Public Right of Way.
- A Permissive Footpath can be granted by the landowners, but this can be ceased at any time by the landowners.

c. Liabilities:

Liabilities relating to any permissive footpath would pass to the landowners, if they were to give permission.

d. Do the current residents want a pathway?

A previous response indicates that residents do not want a footpath. A new consultation would need to be carried out. Would the Parish Council want to undertake this consultation?

e. Costs: Who would fund the preparation and on-going maintenance of a footpath:

- The Parish Council has budgeted £1,725 for amenity expenditure in 2025/26, any expenditure above this would need to be met from the Council's reserves.
- In addition, would the Council's public liability insurance need to be increased if it became a Council asset?

f. Risks:

The existing risk assessment was produced by two qualified councillors, a new risk assessment would probably be required.

g. Previous considerations by the Parish Council:

The Parish Council has previously conducted a detailed investigation into this matter and determined to reject it.

4. Considerations by Cllr. Pollard:

The considerations below have been provided by Cllr. Pollard:

- a. There has never been any landowner objection to the use of the path.
- b. The route through the field has been in use for around 50 years.
- c. The residents who attended the 14 November 2024 meeting were requesting that it be improved to make it safer for users.
- d. I made a proposal at the 14 November meeting that the Council request the route be included in the definitive PROW map. This would remove the need to request a permissive path. *(As I recall the Council accepted this proposal although this is not recorded in the minutes).*
- e. Recording the path as a PROW will not expose the Parish Council to any costs or liabilities. The owner of land along the route of a PROW is not liable for any injuries which a member of the public suffers whilst walking the route unless the injuries are caused by the landowner's negligence.
- f. If the path was adopted as a PROW, then LCC highways would be responsible for its maintenance. The Parish Council would not be exposed to any liabilities so no insurance would be required. However, there is nothing to prevent the Parish Council from contributing to its improvement.
- g. The Parish Council will not be exposed to any risks by requesting inclusion in the definitive map but could be accused of exposing the public to risks by opposing the improvement of the path.
- h. It is possible that some nearby residents would prefer there not to be a path close to their house, but any objections are far outweighed by the amenity value that this path affords the general population.

5. Members are recommended:

- a. To thank Cllr. Duckworth and Cllr. Pollard for their contributions to the debate on this matter.
- b. To consider making a request to the LCC PROW Team to include the path in the definitive PROW map.
- c. To consider any other steps that can be taken to address the concerns raised by the residents.

Agenda Item 9

For Information/Discussion Simonstone Parish Council

Meeting Date:	6 February 2025
Title:	Little Green Bus – Donation Request.
Submitted by:	Clerk and Responsible Financial Officer

1. Purpose of the report.

To update members on a request from Little Green Bus for financial support.

2. Introduction.

Members are reminded that the Clerk received an email (as did all parish and town councils in the Ribble Valley) from Little Green Bus asking the Council to consider providing financial support to enable them to maintain their services.

3. Background information.

According to Companies House, Little Green Bus is a private company limited by guarantee without share capital. The current officers include Simon O'Rourke, Mary Robinson, and Gary Scott who are all current Ribble Valley Borough Councillors. An extract from Companies House showing their balance sheet as of 31 March 2024 is shown below:

LITTLE GREEN BUS LTD		Registered Number 07475336	
Micro-entity Balance Sheet as at 31 March 2024			
	Notes	2024	2023
		£	£
Fixed Assets		69,529	81,856
Current Assets		399,758	337,671
Creditors: amounts falling due within one year		(90,351)	(73,447)
Net current assets (liabilities)		<u>309,407</u>	<u>264,224</u>
Total assets less current liabilities		<u>378,936</u>	<u>346,080</u>
Total net assets (liabilities)		<u>378,936</u>	<u>346,080</u>
Reserves		<u>378,936</u>	<u>346,080</u>

- For the year ending 31 March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 18 October 2024

And signed on their behalf by:

M Sutcliffe, Director

According to their literature, Little Green Bus provide the following services:

- Door-to-door, safe, caring and professional transport services for the most elderly and often immobile and vulnerable people of the Ribble Valley.
- A volunteer car scheme that takes elderly passengers to medical appointments. A service that includes working with GP practices and hospital departments where necessary.
- A friendly listening ear at the end of the telephone for passengers, some of whom have nobody else to talk to on a daily basis.

In addition, they also state that; *they liaise with family members, medical professionals, car services and the police service as appropriate where passengers give cause for concern.*

4. Members are recommended:

To authorise the Clerk to contact Little Green bus and ask them:

- a. To complete the Council's Grant Request Form.
- b. To explain their level of reserves.
- c. To provide information on the services they provide in Simonstone and Read

Agenda Item 10

For Information

Simonstone Parish Council

Meeting:	6 February 2025
Title:	Updates on Actions from Previous Meetings
Submitted by:	Clerk and Responsible Financial Officer

1. Purpose of the report.

To update members on actions from recent meetings.

2. Actions from 14 November 2024 – Council Meeting

Minute 241103/	Action	Who	Update
4b	Make a payment of £100 towards the costs incurred by Dr Barker.	Clerk	Complete
4c	Make a £100 donation to an organisation proposed by Dr Barker.	Clerk	Complete
7b	Transfer funds from the Council's Barclays Bank account to a Unity Trust savings account.	Clerk	Noted
9	Consider VE Day Commemorations.	Members	Ongoing
10	Consider restoring unhindered access to footpath (FP1210024)	Members	Ongoing
12	Discuss School Field 'Footpath' at Council meeting	Members	Ongoing
16	Prepare Spring version of the Parish Newsletter	All	Ongoing

3. Actions from 3 October 2024 – Council Meeting

Minute 241003/	Action	Who	Update
8	Contact the Lengthsman and ask him to trim the shrubbery, prune the trees and when they are delivered, install the festive lights.	Cllr. Duckworth	Complete
11	Present a draft Newsletter to the next Council meeting for consideration.	Cllr. Hampson	Ongoing
12a	Stay in dialogue with LCC Highways and the Road Safety Work Group.	Cllr. Hampson	On-going
12b	Present a report to a future meeting of the Parish Council, requesting members to consider the installation of additional Speed Indicator Devices.	Cllr. Hampson	?
13	Purchase a commemorative plaque for the Giant Redwood.	Clerk	Noted

4. Actions from 5 September 2024 – Council Meeting

Minute 240905/	Action	Who	Update
6	b. Change definitions in Website Policy	Clerk	Complete
	c. Send website login credentials to Cllr. Finn and Hampson	Clerk	Complete
7	b. Prepare a Complaints Policy for submission at the next Council meeting	Clerk	Complete
8	b. Make the necessary Unity Bank arrangements for the new councillor authorisations.	Clerk	On-going
	c. Look at opening a Unity Bank savings account	Clerk	On-going
10	c. Festive lighting: Check current electrical installation and make the necessary festive arrangements.	Cllrs. Vaughton, Norse and Finn	Complete
11/15	Road safety report to be presented at the October Council meeting.	Cllr. Hampson	?
15	b. Submit a report on a Parish Newsletter to the Council's October meeting	Cllr. Hampson	Ongoing
	c. Engage with RVBC and Martholme Greenway on the planting of the Golden Jubilee - Giant Redwood tree.	Cllr. Pollard	Complete

5. Actions from 11 July 2024 – Council Meeting.

Minute 240711/	Action	Who	Update
11	b. Approach Huntroyde Estate to see if they would allow the Council make repairs to footpaths and gates on their estate.	Cllr. Pollard and Duckworth	Agreement in principle
	c. Approach the LCC PROW office for advice as to whether LCC would offer additional funding for repairs.	Clerk	Complete and waiting
	d. Contact Law Farm and see if they have any objection to the Council raising the surface level at the Tennis Club 'Kissing Gates' to alleviate the flooding problem.	Cllr. Pollard and Duckworth	Complete. Waiting on LCC
14	Add item to November's agenda on VE Celebrations	Clerk	Complete

6. Actions from 09/05/2024 - Council Meeting:

Minute 240509/	Action	Who	Update
4	a. Review issues submitted to the Road Safety Working Group, see if they can be re-prioritised/updated, to included measures to mitigate the road safety issues faced by pupils.	Cllr. Hampson	?
	b. Upload 2024 Bypass Funding Bid to the Parish Council Website and provide links to it from the Council's social media channels.	Cllr. Hampson	Complete
6	a. Implement a new website and bespoke email addresses	Clerk	Complete
	b. Amend the Council's budget to cover the annual cost of above	Clerk	Complete
7	a. Start the switching process to Unity Trust Bank	Clerk	Complete
8	a. Accept the offer of a Giant Redwood and inform RVBC.	Clerk	Complete
	b. Consult with landowners and confirm to the clerk a preferred location for the Giant Redwood.	Members	Complete
9	a. Provide a suitable 'Current Financial Status' question to Cllr. Hampson, for inclusion into the Grant Application Form.	Cllr. Peat	Complete
	c. A revised Application Form and Grant Policy to be submitted to a future meeting of the Parish Council.	Clerk	Complete
	d. Inform Easi-Beats on the status of their application.	Clerk	Complete
10	b. Place order for new bench with Ark Plastics	Clerk	Complete
	c. Contact Ark Plastics re an amendment to the engraved text	Cllr. Pollard	Complete
	d. Liaise on the proposed location of the new bench	Cllr. Pollard and Clerk	Complete
11	Contact RVBC regarding larger bins for the laybys on the A671 and an additional bin at Whins Lane.	Clerk	Complete
12	Inform LCC that the Parish Council is considering two locations within the parish for EV charging points.	Clerk	Complete
14	b. Find quotes for installation, and storage of the lights.	Cllrs. Vaughton and Norse	Complete
	c. Look at available grants for festive lights		Complete
15	Contact Sabden Parish Council regarding the Council's actual expenditure so far this year.	Cllr. Duckworth	Complete
18	Contact RVBC and LCC regarding scope for mowing/grass-cutting scheduled for May/early June being put back to later in the year.	Clerk	Complete
21	Add PROW and Kissing Gates as an Agenda Item to a future meeting of the Parish Council.	Clerk	Complete.
22	a. Contact LCC regarding the cleaning of bus shelters.	Clerk	Ongoing
	b. Contact the landowners where the locations for the Safe Lane Signs have been identified.	Clerk	Complete

7. Actions from 30/05/2024 - Annual Meeting of the Parish Council:

Minute 240530/	Action	Who	Update
9	a. Contact Cllr. Mirfin regarding the use of Roadside Variable Message signs for use by the Parish Council.	Clerk	Complete and waiting
	b. Contact Parish Lengthsman regarding the disused SpID on Harewood Avenue.	Cllr. Pollard	Complete
15	a. Organise a lamp lightening ceremony at the Parish Green.	Cllr. Hampson	Complete
	b. Write a suitable letter to Lancashire's Beacon Champion.	Cllr. Hampson	Complete
16	a. Ask the Parish Lengthsman to examine the status of the SpID, to see if it can be brought back into serviceable use.	Cllr. Pollard	Complete
	b. Find out what happened to the 'second SpID'.	Cllr. Pollard and Duckworth	Complete

8. Members are recommended:

To note the report, the ongoing actions and actions not yet completed.

Meeting:	06 February 2025
Title:	Planning Report
Submitted by:	Clerk and Responsible Financial Officer

1. Purpose of the report.

To inform Members of planning matters since the last Council meeting that relate to Simonstone.

Members are reminded that the weekly and decided lists of planning applications are available to view on the RVBC website: https://www.ribblevalley.gov.uk/weekly_lists

Please note the following types of applications are not for consultation and are therefore excluded from the lists below: *Agricultural Determinations, Discharge of Conditions, Certificates of Lawfulness, Observations to another authority and Screening Options.*

2. Applications received by RVBC since the last Council Meeting.

Note. For most applications, RVBC's Planning Department email a letter to the Parish Clerk requesting comments by a certain date. These comments will be collated by Councillors Duckworth and McKelvey, who will submit them to RVBC.

Application:	3/2024/0799 – 15 November
Proposal:	Retrospective application for change of use from use class E(g) offices to class E(d) gym and extension of opening hours to 24 hours Monday-Sunday inclusive.
Location:	Unit 16 Baublock Blackburn Road Simonstone BB12 7FS
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	

Application:	3/2024/0912 – 22 November
Proposal:	Proposed erection of single-storey extension to provide new WC facilities. Construction of new disabled access ramps.
Location:	Read and Simonstone Village Hall 6 East View Read BB12 7PS
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	

Application:	3/2024/0918 – 29 November
Proposal:	Listed Building Consent for proposed internal and external renovation works including removal of render, re-pointing, re-laying of roof using existing stone slates, installation of insulation, improved rainwater management, repair and replacement of windows installation of two stoves to existing fireplaces, installation of acoustic wall on the party wall, extension of party wall through loft space to create fire barrier between two properties and external landscaping.
Location:	Cockshotts Farm School Lane Simonstone BB12 7HR
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	

Application:	3/2024/0919 – 29 November
Proposal:	Planning application for proposed external renovation works including removal of render, re-pointing, re-laying roof using existing stone slates, improved rainwater management, repair and replacement of windows.
Location:	Cockshotts Farm School Lane Simonstone BB12 7HR
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	

Application:	3/2024/0979 – 3 January 2025
Proposal:	Proposed first floor extension to side and extension of driveway.
Location:	Clover Cottage Clough Lane Simonstone BB12 7H
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	

3. Applications approved by RVBC since the last Council Meeting.

Application:	3/2024/0625 – 20 September
Proposal:	Proposed demolition of existing conservatory, garage, oil store and the north-west corner of the building. Construction of canopy over front door, single-storey extension to side and single-storey extension to rear with decking. Construction of double garage with mezzanine storage above including new paved area and resin bound hardstanding to front. Installation of electric gates at vehicular entrance.
Location:	High Lea Cottage Whins Lane Simonstone BB12 7QU
Link:	Planning Application - Ribble Valley Borough Council
Decision:	Approved with conditions

Application:	3/2024/0642 – 22 November
Proposal:	Retention of two unauthorised sheds with decking and fencing containing hot tubs in garden area to front of hotel.
Location:	Lakeside Collection Ltd (t/a Lavender Hotels) The Old Mill Hotel Springwood Street Ramsbottom BL0 9DS
Link:	Planning Application - Ribble Valley Borough Council
Decision:	Refused

Application:	3/2024/0801 – 22 November
Proposal:	Proposed retention of 2m high boundary fence
Location:	2 Woodside Road Simonstone BB12 7JG
Link:	Planning Application - Ribble Valley Borough Council
Decision:	Refused

Application:	3/2024/0956 – 24 January 2025
Proposal:	Retrospective application for fence panel 2.34m high to rear.
Location:	Gads Hill Tunstead Avenue Simonstone BB12 7NR
Link:	Planning Application - Ribble Valley Borough Council
Decision:	Approved with conditions

4. Members are recommended:

- To note the contents of the report.
- Set out any actions relating to the planning matters mentioned.

Agenda Item 12

For Information

Simonstone Parish Council

Meeting Date:	6 February 2025
Title:	Crime Statistics including those for December 2024
Submitted by:	Clerk and Responsible Financial Officer

1. Purpose of the report.

To update members on the latest crime statistics for December 2024 as provided by PCSO Katie Ferguson.

2. December 2024 in Summary: Comments below from the PCSO:

First incident I've looked at contains about 5 crimes! called in by a local resident concerned due to male appearing to smash his own car, patrols attended, and it quickly escalated to 1 x assault police, 1 x possession of drugs with intent to supply, 1 x drive whilst unfit, 1 x fail to provide and 2 x racially aggravated public order.

1 x trailer theft, 1 x road related vehicle recovered (no insurance). 4 x RTC (Road Traffic Collision) 3 x damage and 1 x minor injury

3. Statistics:

The table below shows the crime statistics for the Read and Simonstone area for various months.

Table Key: TFV = Theft from Vehicle. DTV = Damage to Vehicle. ASB = Anti- Social Behaviour.
CD = Criminal Damage.

Period	Category											Total
	Burglary	Drugs	TFV	Road	Robbery	Theft	DTV	Assault	ASB	CD	Other	
Dec.'24		1		5		1						4
Nov. '24				3					1			4
October '24				5		1			1	2		9
Sept.'24							1	1		1		4
August '24				4			1					5
June'24						1			4			5
April '24	2	1	1									4
October '23	1			1	1	2						5
August				1		1	1					3
July	1		1			2	2	1	1			8
June	1					1		3			1	6
May	1		1					1	2	1		6
Total:	6	2	3	19	1	9	5	6	9	4	1	63

4. Members are recommended to:

To note the report.

Agenda Item 13

For Information

Simonstone Parish Council

Meeting Date:	6 February 2025
Title:	Councillor Reports
Submitted by:	Council Members – Collated by the Clerk

1. Purpose of the report.

For members to consider the Reports submitted by Parish Councillors.

2. Councillor Reports:

Appendix 1 - Councillor Duckworth.

3. Members are recommended:

To consider the reports.

1. Public Rights of Way

- The two flooding pathways FP1210022 and FP1210036 are awaiting LCC inspection. The footpath at Priddy Bank is prioritised, but subject to available funds.
- The footpath at Whinsfield (off Whins Lane) does not follow the route of the PRoW, and LCC has taken responsibility for any future action.

2. Refused Planning Applications

Three applications have been **refused** in the last month.

1.1 Application 3/2024/0086: Rock Bottom, Whins Lane

Refusal: *The applicant has failed to demonstrate that, on the balance of probability, the vehicle access to which the application relates has been substantially completed or in use continuously for a period in excess of four years, and therefore is not considered lawful by virtue of Section 171(B) of the Town and County Planning Act 1990.*

Comment: The vehicle access seems to be still in use. Work continues in the quarry.

1.2 Application 3/2024/0642: Higher Trapp Hotel

Refusal: *The development fails to be sympathetic to its surroundings and results in a detrimental visual impact on this open countryside setting, contrary to policies DMG1 and DMG2 of the Ribble Valley Core Strategy 2008 - 2028.*

1.3 Retrospective Application 3/2024/0801: 2 Woodside Road

Refusal: *Planning Policy DMG1*

Comment:

One objection from resident, made in confidence. No objection from parish council; no objections from utilities, including Highways.

Met with applicants. Explained parish council contribution to the process i.e. restricted to objections as per local residents. Informed them that they have the right to appeal but suggested that they arrange a meeting with representative from the RVBC Planning Unit first.

Applicants understood the basis for the refusal i.e. height of fence, and failure to meet requirements of Policy DMG1.

Applicants considering appeal based on a) 'special needs, and b) precedents at other local properties.

Applicants to attend next PC meeting (Public Participation).

2. Hedge Pruning:

Rosedale, School Lane, reported via 'Love Clean Streets': completed by LCC.

3. Bypass Road:

Document provided to new MP: subsequent discussion at MP clinic.

-oOo-